



Dual Credit Admission

Student Name (Print) _____ SWTJC ID # _____

High School _____ Date of Birth _____

Checklist for Dual Credit Admission:

- 1. Application – Apply @ www.applytexas.org _____ New Student _____ Returning Student
- 2. Submit qualifying test scores
- 3. SWTJC Permission Form
- 4. Dual Credit Orientation Verification: _____ New Student _____ Returning Student
- 5. Student must be on correct roster with scores attached.
- 6. Meningitis Vaccination

Local ID _____
Eng. 2 EOC score _____

Please read and initial by each statement acknowledging Student and Parent/Guardian consent of the following rules and regulations:

- _____ I understand that the admissions process is different from the registration process. I also understand that these dates do not have to coincide between the high school and SWTJC and it is the responsibility of the student to make sure that these deadlines are met.
Agree
- _____ I understand I will be enrolling in a college credit course(s) at SWTJC and will be receiving a letter grade that will be recorded on my permanent college transcript. A numerical grade may appear on the high school transcript for dual credit courses; conversion of grades is the responsibility of the respective high school.
Agree
- _____ I understand that it is my responsibility to pay my tuition and fees by the deadlines set by SWTJC. I understand that it is my responsibility to be aware of the payment deadlines. If I elect to pay by installment plan, I understand that the installment plan fee of 25.00 is non-refundable.
Agree
- _____ I understand that if I wish to withdraw from or drop any of my college course(s) it is my responsibility to first discuss this matter with my parents and high school counselor. It is my responsibility to contact my high school counselor to fill out the drop slip to officially drop any course(s) that I am registered for at SWTJC. I also understand that I may or may not receive a refund based on the timeframe I decide to drop my college course(s).
Agree
- _____ I understand that by enrolling at SWTJC, I am responsible for knowing, understanding, and following all policies, rules, and regulations at SWTJC, in addition to following the rules and regulations set forth by the high school. **I also understand that as a minor, I may come into contact with adult content, controversial issues and opinions, and differing belief practices.**
Agree
- _____ I understand that I must attend the mandatory Dual Credit Orientation prior to the first semester of enrollment. I understand that it is my responsibility to locate the orientation dates and to register for the orientation.
Agree
- _____ I understand an official College transcript will not be released until a final official high school transcript showing date of high school graduation is submitted to the Admissions Office.
Agree
- _____ I agree to abide by the rules and policies governing the Dual Credit Program in the contracted agreement between the Independent School District (ISD) and Southwest Texas Junior College (SWTJC). I authorize the release of my grades between the ISD and Southwest Texas Junior College.
Agree

To remain eligible for continued enrollment, all students must maintain the academic standards set by SWTJC Dual Credit admissions criteria. Failure to meet one or more admission criteria will result in removal from the program. By signing this permission form, all parties acknowledge that they have read and understand completely the commitment they are making and the responsibility and maturity that are required to meet this commitment.

Student Signature _____ Date _____

Parent/Guardian Name (Print) _____ Relationship to Student _____

Parent/Guardian Signature _____ Date _____

School Official Signature _____ Date _____