

**Budget Workshop/Special Called Meeting**

June 29, 2017

**Minutes of the Budget Workshop/Special Called Meeting of the Board of Trustees of the San Felipe Del Rio Consolidated Independent School District held Thursday, June 29, 2017 in the Student Performance Center and Administration Building Training Room, 315 Griner Street, Del Rio, Texas.**

**CALL TO ORDER AND ROLL CALL**

Mr. Joshua Overfelt called this Budget Workshop/Special Called Board Meeting to order at 6:04 p.m.

Ms. Amy Haynes called roll and confirmed a quorum was present.

<u>Trustee</u>	<u>Present</u>	<u>Absent</u>	<u>Late Arrival</u>
Mr. Roberto Chavira	X		
Mrs. Diana Gonzales	X		
Ms. Amy N. Haynes	X		
Mrs. Cecilia Martinez-Lozano	X		
Mr. Raymond P. Meza	X		
Mr. Joshua D. Overfelt	X		
Mr. Kenneth Smith	X		

Others present: Dr. Carlos H. Rios, Dr. Jorge Garza, Mrs. Yanakany Valdez, Mrs. Aidee Garcia, Dr. Patricia McNamara, Mrs. Sandra T. Hernandez, Mrs. Aida Gomez and others.

A few minutes of silence was observed for personal reflection.

The Pledge of Allegiance to the Flag of the United States of America was given.

**SCHOOL BOARD WORKSHOP**

- A. 2017-2018 First Budget Workshop  
(Mrs. Yanakany Valdez)

Mr. Joshua Overfelt welcomed everyone and turned the floor over to Mrs. Yanakany Valdez.

Mr. Joshua Overfelt made the recommendation to adjourn the workshop.

(Haynes, Martinez-Lozano) all seven board members present voted "Aye"

The workshop adjourned at 7:05 p.m.

**SPECIAL MEETING**

The special meeting opened at 7:05 p.m.

## BUSINESS AND FINANCE

- A. Consideration to approve for the Board President to appoint the 3-member Finance Committee.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

The following board members will continue on the Finance Committee.

Mrs. Diana Gonzales, Mr. Roberto Chavira, and Mr. Ken Smith

(Haynes, Martinez-Lozano) all seven board members present voted "Aye"

- B. Discussion of the 2018 Val Verde County Appraisal District budget.

(Mrs. Cherry Sheedy)

Recommended Action: Approval

Mrs. Cecilia Martinez-Lozano made the motion to approve the 2018 Val Verde County Appraisal District budget as presented.

(Martinez-Lozano, Meza) Overfelt, Smith, Haynes, Gonzales, voted "Aye"; Chavira voted "Nay"; motion passed 6-1-0

- C. Consideration to approve modification of the 2016-2017 General Fund balance commitments for landscaping and asphalt and payment of Purchase Order over \$25,000.00 to Little Acre Nursery in the amount of \$37,418.50 for landscaping Early College High School.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

This purchase order request is for payment to landscape Early College High School. The landscaping includes: sprinkler system, clean up and dispose debris, purchase and installation of St. Augustine Sod, 15 boxwood shrub, 38 red yucca 65 hardwood mulch, installation of shrubs and mulch, and retaining wall blocks. It is the recommendation that the award be made to Little Acre Nursery for a total amount not to exceed \$37,418.50.

This request is to modify the general fund commitments for the "Early College High School" with an increase of \$37,418.50 for landscaping and \$24,452.76 for asphalt by reducing the general fund commitment project for "Repurpose old North Heights as CTE Center (Auto/Electric/Building Trades)".

There was discussion regarding the location of the retaining wall, ADA requirements, clarification of sprinkler system and previous condition of lawn prior to construction, clarification of responsibility of current condition of lawn, clarification regarding the 65 pallets of sod, and clarification of type of asphalt to be used.

(Overfelt, Chavira) all seven board members present voted "Aye"



- D. Consideration to approve modification of the 2016-2017 General Fund balance commitments for the Laughlin Magnet School and payment of Purchase Order over \$25,000.00 to Palomar Modular Buildings in the amount of \$543,444.00 for eight pre-manufactured buildings.

(Mrs. Yanakany Valdez)

Recommended Action: Approval

The Laughlin Elementary Magnet School project is projected at \$1,140,084. This request is to modify the general fund commitments for the "Facilities: Elementary Magnet School portables, Renovation, and Setup" with an increase of \$164,579 by reducing the general fund commitment project for "Repurpose old North Heights as CTE Center (Auto/Electric/Building Trades)".

The contractor budget includes the purchase of eight pre-manufactured buildings in the amount of \$543,444 from Palomar Modular Buildings, an interlocal vendor with BuyBoard.

	Repurpose old North Heights as CTE Center	Facilities: Elementary Magnet School portables, Renovation, and Setup
<b>Budget Approval</b>	<b>\$ 10,774,460</b>	<b>\$ 975,505</b>
Contractor	9,313,200	680,444
Architect	566,450	116,696
Technology	260,000	186,000
Landscaping	175,000	
Other	208,810	156,944
<b>Total</b>	<b>\$ 10,523,460</b>	<b>\$ 1,140,084</b>
<b>Variance</b>	<b>\$ 251,000</b>	<b>\$ (164,579)</b>

(Chavira, Martinez-Lozano) all seven board members present voted "Aye"

- E. Consideration to approve payment of Purchase Order over \$25,000.00 with Weaver Technologies in the amount not to exceed \$36,531.30 for computers, printers, and wireless access points.

(Mr. Leslie Hayenga)

Recommended Action: Approval

Laughlin Air Force Base will require computers, network printers, and wireless connectivity for both students and staff. The detailed equipment list is as follows: desktops (34), staff laptops (13), office printers (2), classroom printers (10), wireless access points (15).

(Chavira, Overfelt) all seven board members present voted "Aye"

- F. Consideration to approve payment of Purchase Order over \$25,000.00 with Sequel Data Systems in the amount not to exceed \$51,703.30 for Security Cameras and Networking Equipment.  
(Mr. Leslie Hayenga)  
Recommended Action: Approval

The Laughlin Base School will require security cameras (9 Internal and 8 External) to provide a safe and secured environment across the campus. The total cost for the security cameras will be \$15,413.00.

The Networking Equipment required for this project (switches), which is necessary for Internet and phone communication will have a cost of \$36,290.30.

There was discussion regarding the security cameras being linked at the district security office for monitoring.

(Overfelt, Martinez-Lozano) all seven board members present voted "Aye"

- G. Consideration to approve the payment of Purchase Order over \$25,000.00 with Skyward in the amount of \$18,594.00 for the addition of Laughlin Magnet to the student management system and for the Superintendent to sign the contract.  
(Mrs. Michele Smith)  
Recommended Action: Approval

The Skyward system is the database system used to process the school district student, food program, finance, and human resources data. The following pricing for software and services is for the addition of the Laughlin Magnet School.

<b>Laughlin Magnet School</b>	<b>One-time investment</b>	<b>License Fee</b>	<b>Total</b>
Student Management	\$ 6,234.00	\$ 1,739.00	\$ 7,973.00
Educator Gradebook	2,325.00	648.00	2,973.00
Graduation Requirements	211.00	59.00	270.00
Health Records	1,586.00	443.00	2,029.00
Family Access	1,057.00	295.00	1,352.00
PEIMS	792.00	221.00	1,013.00
Food Service	2,114.00	590.00	2,704.00
Project Management	280.00		280.00
<b>Total</b>	<b>\$ 14,599.00</b>	<b>\$ 3,995.00</b>	<b>\$ 18,594.00</b>

(Martinez-Lozano, Chavira) all seven board members present voted "Aye"

## **HUMAN RESOURCES**

- A. Consideration to approve Employee Job Description/Evaluation Forms and Title Changes.  
(Dr. Patricia McNamara)  
Recommended Action: Approval



- Dean of Instruction
- Administrative Director
  - Director of Technology Integration and Communication Services
- Chief Financial Officer
  - Finance Coordinator (title change)
- Chief Operations Officer
  - Director, Technology
- Chief Instructional Officer (title change)
  - Director, Curriculum and Instruction
  - Director, Special Education
  - Director, CTE
- Chief Compliance and Accountability Officer (title change)
  - Director, Assessment and Accountability
- Chief Human Resources Officer (title change)
  - Coordinator, Employee Benefits & Support Services
- Chief Student Services Officer (title change)
  - Director, Student Services
  - Director, Athletics
- Coordinator, Maintenance
- Assistant Coordinator, Maintenance and Custodial
- Route Coordinator

There was clarification regarding no additional pay or days tied to these changes, start dates for these positions, and time needed to review more closely.

Administration requested this agenda item be tabled until the next regular school board meeting.

(Martinez-Lozano, Meza) Overfelt, Smith, Haynes, Chavira, voted "Aye"; Gonzales voted "Nay"; motion passed 6-1-0

- B. Consideration to approve the Dean of Instruction for Del Rio Middle School and the job description and evaluation forms pending grant approval.  
(Dr. Patricia McNamara)  
Recommended Action: Approval

#### **Dean of Instruction**

- Converted position from Del Rio Middle School Assistant Principal (ZZ393)
- Pay Grade: 5A
- Days: 220
- Funding Source: 211 Federal Funds (Pending Grant Approval)

There was discussion regarding position tied only for the duration of grant if approved – no, and current assistant principal positions at Del Rio Middle School.

(Martinez-Lozano, Chavira) all seven board members present voted "Aye"

The board adjourned into executive session at 7:48 p.m.

**CLOSED SESSION**

If, during the course of any duly posted meeting, the Board of Trustees determines that a closed or executive session is required regarding an item posted on the Agenda, that session will be held on any or all subjects and purposes permitted by Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.084 of the Government Code (The Texas Open Meetings Act). If a final vote is required on any matter considered in the closed or executive session, it shall be taken either upon the reconvening of the public session covered by this notice or at a subsequent, duly posted, public meeting as the Board shall determine.

- A. Pursuant to 551.074 Discussion of Personnel or to Hear Complaints Against Personnel and 551.071 Private Consultation with the Board's Attorney
1. Discussion of Personnel Report to include the following:
    - New Hires
    - District Vacancies: Retirements/Resignations/Reassignments
  2. Discussion of Salary Adjustments to include, but not limited to the following justifications:
    - Service Credit
    - Master's Degree
    - Stipends
    - Salary Matrix Adjustment
  3. Discussion of Principal positions
  4. Discussion of Assistant Principal positions
  5. Discussion of Director of Curriculum and Instruction

The board reconvened into open session at 8:26 p.m.

**RECONVENE TO OPEN SESSION**

The Board may vote upon, and/or take action as to, any or all of the items considered under "Closed Session".

- A. Consideration to approve the Personnel Report to include the following:

- New Hires
- District Vacancies: Retirements/Resignations

(Dr. Patricia McNamara)

Recommended Action: Approval

Brenda Bonilla-Maltos – North Heights Elem – Grade 3 Teacher      Probationary

Cindy Cardenas -  
Special Education Department -  
Diagnostician

Converted from 10 month Probationary  
to 11 month Probationary Contract

(Martinez-Lozano, Haynes) all seven board members present voted "Aye"

B. Consideration to approve Salary Adjustments to include the following justifications:

- Service Credit
- Master's Degree
- Stipends
- Salary Matrix Adjustment

(Dr. Patricia McNamara)

Recommended Action: Approval

Cindy T. Cardenas – Degree Change

(Overfelt, Meza) all seven board members present voted "Aye"

C. Consideration to approve the Principal positions.

(Dr. Carlos Rios)

Recommended Action: Approval

Sergio Jimenez Del Rio Middle School	Continue 12 month Multi-Term Contract
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Cheryl Pond Dr. Lonnie Green Elementary	Convert 11 Month Multi-Year Contract to 12 Month Multi-Year Contract
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Genella D. Rubio Garfield Elementary	Continue 12 Month Multi-Year Contract
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(Chavira, Martinez-Lozano) all seven board members present voted "Aye"

D. Consideration to approve the Assistant Principal positions.

(Dr. Patricia McNamara)

Recommended Action: Approval

Laura Langton Del Rio Middle School	Convert 11 Month Multi-Year Contract to 12 Month Multi-Year Contract
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Arnoldo Romero Buena Vista Elementary	Convert 10 Month to 11 Month Multi-Term Year Contract
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Albert Calderon Del Rio Middle School	Convert from 10 Month Multi-Term Contract to 12 Month Multi-Year Term Contract
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Dr. Alanna Talamantez-Elizondo Del Rio High School	Convert from 11 Month Contract to 12 Month Multi-Year Term Contract
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(Chavira, Overfelt) all seven board members present voted "Aye"

E. Consideration to approve the Director of Curriculum and Instruction.

(Dr. Carlos Rios)



Recommended Action: Approval

Cynthia Salas

Continue 12 Month Multi-Term Year Contract

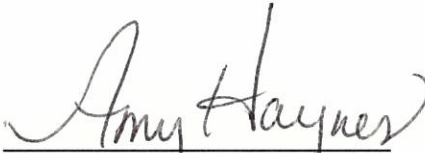
(Smith, Meza) all seven board members present voted "Aye"

Mr. Joshua Overfelt made the recommendation to adjourn the meeting.

(Haynes, Meza) all seven board members present voted "Aye"

The meeting adjourned on at 8:30 p.m.

  
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President

  
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Secretary