

RELATIONS WITH PARENT ORGANIZATIONS

GE  
(REGULATION)

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**Note:** For information regarding District acceptance of gifts and solicitations, see CDC(LOCAL).

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Each such organization must submit the following to the District Comptroller and Campus Principal for approval:

1. A list of officers with name and office for the organization;
2. The constitution and bylaws of the organization;
3. The budget and financial report of the organization, annually by July 31.

Such organizations must agree to abide by all applicable UIL, District, and campus rules. A current list of officers of each organization will be kept on file in the principal's office of the school involved.

LIAISON

The campus principal shall designate a District liaison with any parent organization affiliated with the school. If an organization is affiliated with a specific student group, the faculty sponsor of such student group may be designated by the principal to act as liaison. The liaison shall adhere to the following rules:

1. Work with such organizations to establish approved goals and student support activities for the respective organizations;
2. Ensure expenditures of such organizations are in direct support of the goals of the designated programs;
3. Ensure that lists of officers of the respective organizations are filed with the Comptroller and school principal at the beginning of each school year, and that such lists are revised as officers change during the school year;
4. Ensure that lists of organization activities for the coming year are submitted to the campus principal at a date established by the campus principal.

PARENT  
ORGANIZATION AND  
BOOSTER CLUB  
GUIDELINES

District-affiliated school-support or booster organizations shall organize and function in a way that is consistent with the District's goals, philosophy, and objectives, within adopted Board policies, in accordance with applicable UIL guidelines and the District's approved Parent Organization Guidelines. [See GE(EXHIBIT)]

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Any parent organization or booster club desiring to conduct any fund-raising activity in the District must complete district-level training prior to initiating the fundraising activity; and are required to comply with the District's approved Parent Organization Guidelines.