

NOTICE OF DESTRUCTION OF SPECIAL EDUCATION RECORDS

Attention: Parents/Guardians, Former Students, Eligible (Adults)

Students: Special education records which have been collected by the San Felipe Del Rio Consolidated Independent School district related to the identification, evaluation, educational placement, or the provision of special education in the district must be maintained under state and federal laws for seven (7) years after special education services have ended for the student. Special education services end when the student(s) are no longer eligible for service, graduated, complete his/her educational program at age 22, or move from the district.

This notification is to inform parents/guardians and former student(s) of San Felipe Del Rio Consolidated Independent School District's intent to destroy the special education records of students who received special education services on or before the 2011-2017 academic school year. These records will be destroyed in accordance with state law unless the parent/guardian or eligible (adult) student notifies the school district otherwise.

After seven years, the records are no longer useful to the district but may be useful to the parent/guardian or former student in applying for social security benefits, rehabilitation services, college entrance, etc. The parent/guardian or eligible (adult) student may request a copy of the cords in writing or in person at the following address:

Special Education Department
Annex IV
400 E. 17th St
Del Rio, TX 78840
(830)778-4250

Requests for records should be received no later than September 30, 2022.