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**Note:** For a sample Notice of Removal by a Bus Driver form for a student removed from the bus for misbehavior, see FOA(EXHIBIT)–B.

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GUIDELINES FOR  
DISCIPLINARY ACTION  
ON SCHOOL BUSES

When student misconduct occurs on a school bus transporting students to or from school or a school-sponsored or school-related activity:

1. The driver will attempt to redirect the behavior.
2. If the driver is unable to resolve the situation and the student's behavior interferes with the driver's ability to maintain effective discipline, the driver will refer the student to the principal and campus behavior coordinator (CBC) as soon as the driver completes his or her route; if the incident occurs after normal school hours, the driver will refer the student to the principal and campus behavior coordinator not later than the morning of the next school day.
3. In the case of misconduct that endangers the safety of other passengers or the driver, the driver has the authority to call for law enforcement assistance and will notify the principal, campus behavior coordinator, and the transportation director as soon as possible.
4. The principal or assistant principal will address the student's misconduct in accordance with the Student Code of Conduct and may restrict or revoke a student's transportation privileges.
5. The principal or assistant principal will notify the student's parent and the bus driver, if appropriate, of the action taken.

Any disciplinary sanctions or changes in transportation for a student with a disability will be made in accordance with provisions in the student's individualized education program (IEP) or the Student Code of Conduct, as appropriate.