

**Job Title:** **BEHAVIOR SPECIALIST**  
**Reports to:** Director of Special Education  
**Dept./School:** Special Education Office  
**Wage/Hour Status:** Non-Exempt  
**Date Revised:** 2014-2015

**Primary Purpose:**

To support campuses in serving students with disabilities in the least restrictive environment appropriate by participating in individual student planning, problem-solving, and in-service presentation for staff.

**QUALIFICATIONS**

**Education/Certification**

Bachelor's degree from an accredited college or university  
Valid Texas teaching certificate  
Special Education Certification

**Special Knowledge/Skills**

Trainer Certification from TBSICPI (Texas Behavior Support Initiative/Crisis Prevention Institute)  
Excellent organizational, communication, and interpersonal skills

**Experience**

Classroom teaching experience in Special Education preferred

**MAJOR RESPONSIBILITIES AND DUTIES**

1. Provide Texas Behavior Support Initiative (TBSI)/Autism training to teams at all campuses.
2. Provide Crisis Prevention Institute (CPI) training to campus staff, as needed.
3. Provide staff development related to TBSI/Autism for regular education and special education staff.
4. Maintain an up to date list of trained TBSI teams at all campuses.
5. Provide counseling, as it relates to behavior/autism disorder, for students, teachers, parents and administrators.
6. Participate in case conferences concerning individual students as requested.
7. Participate in the Admission, Review, and Dismissal (ARD) Committee to assist in appropriate placement and goal setting for students with behavioral/autism disorders.
8. Assist in developing individualized behavior management plans for students as needed.
9. Comply with district policies as well as state and federal guidelines.

**Other**

10. Perform other duties as assigned by supervisor.

**Supervisory Responsibilities**

None

**EQUIPMENT USED**

**WORKING CONDITIONS**

**Mental Demands/Physical Demands/Environmental Factors:**

Maintain emotional control under stress. Regular district wide travel to multiple work locations as assigned.

\*\*\*\*\*

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

**Reviewed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_ **Date:** \_\_\_\_\_